



## PARENT PRIVACY NOTICE

AVANTI SCHOOLS TRUST

This policy is in force until further notice from:	Oct-22
This policy must be reviewed by:	Oct-23
Policy Author(s):	Shamita Kumar
Date policy reviewed by Compliance & Governance Officer:	Oct-22
Date compliance with GDPR assured:	Oct-22
Location of publication of policy:	Trust website
Under the Trust's Scheme of Delegation this policy must be approved by PEOPLE, COMPLIANCE AND GOVERNANCE COMMITTEE Such approval was given on:	People, Compliance & Governance Committee on behalf of the Board  Oct-22

## PRIVACY NOTICE RELATING TO PUPIL INFORMATION

What is the purpose of this Notice?

This is the Pupil Privacy Notice of Avanti Schools Trust which is intended to provide you with information about

- To support children with medical conditions, allergies, and SEN
- To manage admissions
- To monitor attendance
- To manage exclusions and behaviour
- For assessment and examination purposes
- For health and safety purposes
- To address safeguarding concerns
- To promote the school and celebrate educational achievement
- To ensure that the school is safe and secure
- To allow cashless payments to be made
- To provide careers advice and support

### **Why is it lawful to collect this pupil information?**

As a MAT, we are subject to a wide range of laws which we must comply with to further pupil education and to safeguard their wellbeing. To comply with these laws, we only process personal information as far as is necessary to meet those obligations. We also process some of the information described in this privacy notice to carry out public tasks vested in us to effectively manage the MAT.

## Youth support services

### Pupils aged 13+

Once our pupils reach the age of 13, we also pass pupil information to our local authority and / or provider of youth support services as they have responsibilities in relation to the education or training of 13

## **The Department for Education**

The Department for Education (DfE) collects personal data from educational settings and local authorities via various statutory data collections. We are required to share information with the Department for Education (DfE) either directly or via our local authority for the purpose of those data collections, under:

Section 5 of The Education (Information About Individual Pupils) (England) Regulations 2013.

All data is transferred securely and held by DfE under a combination of software and hardware controls, which meet the current government security policy framework.

For more information please see [How the Government uses our data](#) section

## **Local Authorities**

We may be required to share information about our pupils with the local authority to ensure that they can conduct their statutory duties under the Schools Admission Code, including conducting Fair Access Panels.

## **How long will we hold pupil information for?**

We will hold pupil information for a period of time specified by law and as detailed within our retention policy. For more information, please contact the DPO.

## **Requesting access to your personal data**

Under data protection law, you have the right to request access to your personal data. We will provide you with a copy of your personal data if we are able to do so. For more information, please contact the DPO.

## How Government uses your data

The pupil data that we lawfully share with the DfE through data collections:

underpins school funding, which is calculated based upon the numbers of children and their characteristics in each school.

informs short term education policy monitoring and school accountability and intervention (for example, school GCSE results or Pupil Progress measures).

supports longer term research and monitoring of educational policy (for example how certain subject choices go on to affect education or earnings beyond school)

## Data collection requirements

To find out more about the data collection requirements placed on us by the Department for Education (for example; via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>

## The National Pupil Database (NPD)

Much of the data about pupils in England goes on to be held in the National Pupil Database (NPD).

The NPD is owned and managed by the Department for Education and contains information about pupils in

