



AVANTI HOUSE PRIMARY SCHOOL

2024 - 2025

This policy is in force until further notice from:	28.02.23
This policy must be reviewed:	Annually
Policy Author(s):	Shamita Kumar
Date policy reviewed by Education Director:	28.02.23
Date policy reviewed by Compliance Officer:	28.02.23
Location of publication of policy:	School Website
Under the Trust's Scheme of Delegation this policy must be approved by	The Admissions Committee
Such approval was given on:	February 2023

Introductory Statement

Avanti House Primary School ("the School") is part of the Avanti Schools Trust and is an inclusive Hindu faith-designated school which welcomes children of all faiths and none. More information about the School can be found by visiting the website at www.avanti.org.uk/avantihouse-primary.

The Trust Board of Avanti Schools Trust ("the Trust") is the "admission authority" for all schools within the trust and is responsible for determining and implementing the admission arrangements for those schools.

Published Admission Number ("PAN")

The PAN for entry to Reception Year is 60.

Where fewer applications than the PAN, or an amount equal to the PAN, for the relevant year group are received, offers will be made to all those who have applied.

Applications for Admission in the Normal Admission Round (i.e. to Reception)

Applications for admission in the normal admission round must be made to the parents' home Local Authority on their Common Application Form, which is accessible on their website.

Applications must be submitted by the cstgeh p w-4 (ic)4 (h)-4 ((y)4 2 (1)TJ0.00 1 Tf0.003 Tc 0.00-3 Tw T(1

Oversubscription Criteria

Where the School is oversubscribed, the available places will be allocated to children in the

The SIF is available for download from the School's website ([Admissions – Avanti House Primary School](#)) or in hard copy from the School's office.

Further evidence may be requested where it is unclear whether a child meets any of the oversubscription criteria.

Order of Allocation

Where more than one child falls into one of the oversubscription categories, the order in which places will be allocated will be by reference to the distance that the child lives from the School, with those living closest to the School receiving highest priority. Home to School distance for Harrow postcodes will be measured from the centre point of the child's home address to the centre point of the School's site in a straight line using the Local Authority's specialist software published online here - [Find your nearest primary schools – Apply for a primary school place – London Borough of Harrow](#). For out of borough postcodes, home to School distance will be calculated by the Local Authority using a computerised mapping system based on the Ordnance Survey data.

In the case of buildings containing a number of dwellings (i.e. a apartment block), the distance will be measured from the main entrance of the building regardless of the building the child's home address is actually located, with the tie breaker being applied as necessary.

If the family have a permanent address in the UK, this address will be used for school admission purposes. If the family do not have a permanent address and reside in atypical accommodation such as a van on the public highway or boat without permanent mooring, the Local Authority will be consulted.

Tie Breaker

Where two or more children live an equal distance from the School, random allocation supervised by someone independent of the School will be used as a tie-breaker to determine the order in which places are allocated.

Random allocation will not be applied to multiple birth siblings (twins and triplets etc) from the same family tied for the final place. The school will admit them both or all (as the case may be) and exceed the PAN.

Admission of Children Below Compulsory School Age and Deferred Entry to Reception Year

Children are entitled to a full-time place in school in the September following their fourth birthday. Children do not, however, reach compulsory school age until one of three prescribed days following their fifth birthday (or on their fifth birthday, if it falls on a prescribed day). These prescribed days are 31 December, 31 March and 31 August.

achieved place.

group. The usual application for admission must be submitted to the Local Authority by the closing date (as outlined above) and the letter from the School agreeing to admit outside the normal age group must be submitted along with the application for admission. Applications will be considered with all other applications for that year group and the oversubscription criteria applied where necessary. This means that parents who obtain agreement in principle to their child being admitted outside the normal age group may not achieve a place and will then be in the position of having to apply to other schools for admission outside normal age group or applying for admission to Year 1 which is subject to place availability.

Late Applications

Applications received by the Local Authority after the closing date will be late applications and will not be considered until after applications received on or before the closing date have been considered and places allocated. This means that the chance of achieving a place will be reduced. The names of those children who do not achieve a place will be placed on the waiting list (see below).

Waiting Lists

On behalf of the Trust, the School administers a waiting list for each year group for the duration of the school year. The names of all children who do not achieve a place will be placed on the waiting list automatically, and for the duration of the school year in which they would otherwise have been admitted. Parents can ask the School to remove their child's name from the waiting list at any time by writing to the School.

At the end of each school year all names will be removed from the waiting list unless the parent indicates to the School that they wish for their child's name to remain on the list for the next school year. Note that this will be repeated at the end of each school year.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria, and not by reference to the date that the application for admission was made. This means that a child's place on the waiting list may go down as well as up, as more applications are received from children with higher priority.

Parents applying with a SIF are required to update the form annually.

In-Year Admissions

Applications for in-year admissions should be made to the Local Authority using the online form which can be found here - [Apply for an in-year school place – London Borough of Harrow](#). If more applications are received than there are places available, applications will be ranked in accordance with the over-subscription criteria. Applicants will be notified of the outcome by the School.

Fair Access Protocol

The School is committed to participating in the locally agreed Fair Access Protocol. Accordingly, outside the normal admissions round, children may be admitted to the School under the Fair Access Protocol, even where the School is full

Glossary

Child's Home Address

	section 22(1) of the Children Act 1989 as amended) at the time of making an application to the School.
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	Summer born children reach compulsory school age on 31 August following their fifth birthday (or on their fifth birthday if it falls on 31 August).
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